

NOTICE OF RESIGNATION FROM STRATA COMMITTEE OF AN OFFICE BEARER

To:

The Secretary,

Strata Plan *[insert plan number]*

Building Name *[if applicable]*.....

[Address]

[Town], NSW, *[postcode]*

Pursuant to Part 3, Division 4, Clause 45(b) of the Strata Schemes Management Act 1996
(NSW), I, *[insert name]* hereby

notify you of my resignation as:

Chairperson

Secretary

Treasurer

effective from:

The date you receive this notice.

Specified date: /..... /.....

Yours faithfully,

Signature:

Date: / /

It is recommended that you maintain a copy of the documentation for your own records.